



Office of the President
Housing and Urban Development Coordinating Council
HOUSING AND LAND USE REGULATORY BOARD
Kalayaan cor Mayaman Sts., Diliman, Quezon City

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The Housing & Land Use Regulatory Board, through its Bids and Awards Committee (BAC), invites suppliers, manufacturers and distributors to apply for eligibility and to bid for the supply, delivery and installation of modular workstations.

Name of Project : **Supply, Delivery and Installation of Modular Office Workstations for HLURB Central Office and the 2nd Floor of the Expanded National Capital Region**

Location & Contact No. : **Housing & Land Use Regulatory Board**
Kalayaan cor Mayaman Sts., Diliman, Quezon City
www.hlurb.gov.ph; Tel. No. 9243372; 9243360

Project Reference No. : **BAC-MOW-2010**

Procurement Mode : **Public Bidding (Two-stage bidding)**

Total Approved Budget
For the Contract (ABC) : **PHP 2,600,000.00**

Delivery Period : **30 Days**

Brief Description :

Bidding will be conducted through a **two-stage competitive bidding procedure** using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act," and is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act 5183 (R.A. 5183) and subject to Commonwealth Act 138 (C.A. 138). Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in the Bidding Documents, Instructions to Bidders (ITB). The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.

Bids and eligibility requirements must be delivered to the HLURB BAC Secretariat. All Bids must be accompanied by a Bid security in the form and amount mentioned in the Instruction to Bidders. Late Bids shall not be accepted.

HLURB reserves the right to accept or reject any Bid, and to annul the bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

The schedule of activities is listed, as follows:

Activities	Schedule
Advertisement (IAEB)	21 November 2010
Issuance of Bidding Documents	22 November - 13 December 2010 BAC Secretariat
Pre-bid Conference	06 December 2010 1:30 PM, HLURB Boardroom
Deadline for Submission of Letter of Intent, Eligibility Requirements, Initial Technical Proposal	13 December 2010 9:30 AM, HLURB Boardroom
Meeting with eligible bidders for purpose of drawing up the final revised technical specifications/requirements	16 December 2010 9:30 AM, HLURB Boardroom
Opening of Eligibility Envelopes, Eligibility Screening of Prospective Bidders and Opening of Technical and Financial Bids	04 January 2011 9:30 AM, HLURB Boardroom

Bid Documents will be available only to bidders upon payment of a non-refundable amount of PHP 2,000 to the Housing & Land Use Regulatory Board Cashier.

TERMS AND CONDITIONS:

- All Financial Bids must include all taxes and duties by the Government on the supplies offered and any additional imposition which may be made by the Government during the effectivity of the contract shall be the sole responsibility of the suppliers concerned.
- In case of award, supplier are required to show proof of payment of all taxes and duties due on the equipment or goods to be supplied or to be sold to HLURB (Malacanang AO No. 200 dated 21 Nov 1990)
- Compliance with Republic act No. 9184 and other applicable Laws.

Approved by:

Date of Publication:
21 November 2010
Newspaper: The Philippine Star
www.hlurb.gov.ph www.philgeps.net

[ORIGINAL SIGNED]

Comm. Ria Corazon A. Golez-Cabrera
BAC Chairman