

**HOUSING AND LAND USE REGULATORY BOARD  
2010 SCHEDULE OF FEES**

<b>PARTICULAR</b>	
<b>I. ZONING/LOCATIONAL CLEARANCE</b>	
<b>A. Single residential structure attached or detached</b>	
1. P 100.000 and below	P 240
2. Over P 100.000 to P 200.000	P 480
3. Over P 200.000	P 600 + (1/10 of 1% in excess of P 200,000)
<b>B. Apartments/Townhouses</b>	
1. P 500.000 and below	P 1,200
2. Over P 500.000 to 2 Million	P 1,800
3. Over 2 Million	P 3,000 + (1/10 of 1% of cost in excess of P 2Million regardless of the number of doors )
<b>C. Dormitories</b>	
1. P 2 Million and below	P 3,000
2. Over P 2 Million	P 3,000+ (1/10 of 1% of cost in excess of P 2Million regardless of the number of doors )
<b>D. Institutional</b>	
Project cost of which is:	
1. Below P 2 Million	P2,400
2. Over P 2 Million	P2,400 + (1/10 of 1% of cost in excess of P 2Million)
<b>E. Commercial, Industrial and Agro-Industrial Project Cost of which is:</b>	
1. Below P 100.000	P 1,200
2. Over P 100.000 - P 500.000	P 1,800
3. Over P 500.000 - P 1M	P 2,400
4. Over P 1Million - P 2 Million	P 3,600
5. Over P 2 Million	P 6,000 + (1/10 of 1% of cost in excess of P 2Million)
<b>F. Special Uses/ Special Projects</b>	
<i>(Gasoline Station, cell sites, slaughter house, treatment plant etc.)</i>	
1. Below P 2 Million	P 6,000
2. Over P 2 Million	P 6,000 + (1/10 of 1% of cost in excess of P 2Million)
<b>G. Alteration Expansion (affected areas/cost only)</b>	Same as original Application

<b>II. SUBDIVISION AND CONDOMINIUM PROJECTS (under P.D. 957)</b>	
<b>A. Approval of Subdivision Plan (including Town Houses)</b>	
1. Preliminary Approval and Locational Clearance (PALC) Preliminary Subdivision Development Plan (PSDP)	P 300/ha. or fraction thereof
• Inspection Fee	P 1,200/ha. regardless of density
2. Final Approval & Development Permit	P 2,400/ha. regardless of density
• Additional Fee on Floor Area of houses and building sold with lot	P 2.4/sq. m.
• Inspection Fee	P 1,200/ha. regardless of density
<i>(not applicable for projects already inspected for PALC application)</i>	
3. Alteration of Plan <i>(affected areas only)</i>	Same as Final Approval & Dev't Permit
4. Certificate of Registration Processing Fee	P 2,400
5. License to Sell <i>(per saleable lot)</i>	P 180
• Additional Fee on Floor Area of houses and building sold with lot	P 12/sq. m.
• Inspection Fee *	P 1,200/ha. regardless of density
<i>*Application for CR/LS with DP issued bu LGUs shall be charged inspection fee</i>	
6. Certificate of Completion	
• Certificate Fee	P 180
• Processing Fee	P 2,400/ha. regardless of density
7. Extension of Time to Develop	P 420
• Inspection Fee <i>(affected/unfinished area only)</i>	P 1,200/ha. regardless of density
<b>B. Approval of Condominium Project Final Approval and Development Permit</b>	
1. Processing Fee	
a. Land Area	P 6./sq. m.
b. No. of Floors	P 240/floor
c. Building Areas	P 4.80/sq. m.
• Inspection Fee	P 14.40/sq. m. of GFA

2. Alteration of Plan ( <i>affected areas only</i> )	<i>Same as Final Approval &amp; Dev't Plan</i>
3. Conversion ( <i>affected areas only</i> )	<i>Same as Final Approval &amp; Dev't Plan</i>
4. Certificate of Registration	
• Processing Fee	P 2,400
5. License to Sell	
a. Residential ( <i>saleable areas</i> )	P 14.40/sq. m.
b. Commercial/Office ( <i>saleable areas</i> )	P 30/sq. m.
6. Extension of Time Develop	
• Processing Fee	P 420
• Inspection Fee ( <i>affected/unfinished areas only</i> )	P 14.40/sq. m. of GFA
7. Certificate of Completion	
• Certificate Fee	P 180
• Processing Fee	P 14.40/sq. m. of GFA
<b>C. Projects under BP 220</b>	
<b>A. Subdivision</b>	
1. Preliminary Approval and Locational Clearance	
a. Socialized Housing	P 75/ha.
b. Economic Housing	P 180/ha.
• Inspection Fee	
a. Socialized Housing	P 200/ha.
b. Economic Housing	P 600/ha.
2. Final Approval and Development Permit	
• Processing Fee	
a. Socialized Housing	P 500/ha.
b. Economic Housing	P 1,200/ha.
• Inspection Fee	
a. Socialized Housing	P 200/ha.
b. Economic Housing	P 600/ha.
<i>(Projects already inspected for PALC application may not be charged inspection fee)</i>	

3. Alteration of Plan ( <i>affected areas only</i> )	(Same as Final Approval & Dev't Permit)
4. Building Permit ( <i>Floor area of housing unit</i> )	P 6/sq. m.
5. Certificate of Registration	
• Application Fee	
a. Socialized Housing	P 350
b. Economic Housing	P 600
6. Licenses to sell ( <i>per saleable lot</i> )	P 20/lot
a. Socialized Housing	P 60/lot
b. Economic Housing	P 2.4/sq. m.
( <i>Additional Fee on floor area of houses/building sold with lot</i> )	
• Inspection Fee	
a. Socialized Housing	P 200/ha.
b. Economic Housing	P 600/ha.
7. Extension of Time to Develop	
• Filing Fee	
a. Socialized Housing	P 350
b. Economic Housing	P 420
• Inspection Fee ( <i>affected/unfinished area</i> )	
a. Socialized Housing	P 200/ha.
b. Economic Housing	P 600/ha.
8. Certificate of Completion	
• Certificate Fee	
a. Socialized Housing	P 150
b. Economic Housing	P 180
• Processing Fee	
a. Socialized Housing	P 200/ha.
b. Economic Housing	P 600/ha.
9. Occupancy Permit	P 2.4 /s.m.
• Inspection Fee ( <i>saleable floor area of the housing unit</i> )	
a. Socialized Housing	P 5 /sq.meter
b. Economic Housing	P 6 /sq.meter

<b>B. Condominium</b>	
1. Preliminary Approval and Locational Clearance	P 600
2. Final Approval and Development Permit	
a. Total Land Area	P 6/sq. m.
b. Number of Floor	P 120/floor
c. Building Area	P 2.40 sq. m. of GFA
• Inspection Fee	P 2.40 sq. m. of GFA
3. Alteration of Plan ( <i>affected areas only</i> )	(Same as Final Approval & Dev't Permit)
4. Certificate of Registration	P 600
5. License to sell	P 6/sq. m.
6. Extension of Time to Develop	P 420
• Inspection Fee ( <i>FA x P2 x % of remaining dev't. cost</i> )	P 2.40/sq. m. of saleable unit
7. Certificate of Completion	
• Certificate Fee	P 180
• Processing Fee	P 3.60/sq. m. of GFA
<b>D. Approval of Industrial/Commercial Subdivision</b>	
1. Preliminary Approval and Locational Clearance	P 3.60/ha.
• Inspection Fee	P 1,200/ha. regardless of location
2. Final Approval and Development Permit	P 600/ha. regardless of location
• Inspection Fee	P 1,200/ha. regardless of location
<i>(Projects already inspected for PALC application may not be charged inspection fee)</i>	
3. Alteration of Plan ( <i>affected areas only</i> )	<i>Same as Final Approval &amp; Dev't Permit</i>
4. Certificate of Registration	P 2,400
5. License to sell	P 2.40/sq. m. of the land area
• Inspection Fee	P 1,200/ha. regardless of location

6. Extension of Time to Develop	P 420
• Inspection Fee ( <i>affected/unfinished areas only</i> )	P 1,200/ha.
7. Certificate of Completion	
a. Industrial	P 420/ha. regardless of location
b. Commercial	P 600/ha. regardless of location
<b>E. Approval of Farmland Subdivision</b>	
1. Preliminary Approval and Locational Clearance	P 240/ha.
• Inspection Fee	P 600/ha.
2. Final Approval and Development Permit	P 1200/ha.
• Inspection Fee	P 600/ha.
<i>(Projects already inspected for PALC application may not be charged inspection fee)</i>	
3. Alteration of Plan ( <i>affected areas only</i> )	
4. Certificate of Registration	P 2,400
5. License to sell	P 600/lot
• Inspection Fee	P 1200/ha.
6. Extension of Time to Develop	P 420/ha.
• Inspection Fee ( <i>affected/unfinished areas</i> )	P 1200/ha.
7. Certificate of Completion	
• Certificate Fee	P 180/ha.
• Processing Fee	P 1200/ha.
<b>F. Approval of Memorial Park/Cemetery Project/Columbarium</b>	
1. Preliminary Approval and Locational Clearance	
a. Memorial Projects	P 600/ha.
b. Cemeteries	P 240/ha.
c. Columbarium	P 3,000/ha.
• Inspection Fee	
a. Memorial Projects	P 1,200/ha.
b. Cemeteries	P 600/ha.
c. Columbarium	P 14.40/sq. m. of GFA

2. Final Approval and Development Permit	
a. Memorial Projects	P 2.40/sq. m.
b. Cemeteries	P 1.20/sq. m.
c. Columbarium	P 240/floor
	P 4.80/sq. m. of GFA
	P 6/sq. m. of Land Area
• Inspection Fee	
<i>(Projects already inspected for PALC application may not be charged inspection fee)</i>	
a. Memorial Projects	P 1,200/ha.
b. Cemeteries	P 600/ha.
c. Columbarium	P 14.40/sq. m. of GFA
3. Alteration Fee	Same as Final Approval/Dev't Permit
4. Certificate of Registration	P 2,400
5. Licenses to Sell	
a. Memorial Projects	P 60/2.5 sq. m.
- Apartment Type	P 24/per unit
b. Cemeteries	P 24/tomb
c. Columbarium	P 60/vault
• Inspection Fee	
a. Memorial Projects	P 1,200/ha
b. Cemeteries	P 600/ha
c. Columbarium	
6. Extension of Time to Develop	P 420
• Inspection Fee <i>(affected/unfinished areas only)</i>	
a. Memorial Projects	P 1,200/ha
b. Cemeteries	P 600/ha
c. Columbarium	P 14.40/sq. m. of the remaining GFA

7. Certificate of Completion	
• Certificate Fee	P 180
• Processing Fee	
a. Memorial Projects	P 1,200/ha
b. Cemeteries	P 600/ha
c. Columbarium	P 4.80/sq. m. of GFA
<b>G. Other Transactions/Certifications</b>	
<b>A. Application/Request for:</b>	
1. Advertisement Approval	P 600
2. Cancellation/Reduction of Performance Bond	P 2,400
3. Lifting of Suspended Licenses to Sell	P 2,400
4. Exemption from Cease and Desist Order	P 180
5. Clearance to Mortgage	P 1,200
6. Lifting from Cease and Desist Order	P 2,400
7. Change of Name/Ownership/Amendments	P 1,200
8. Voluntary Cancellation of CR/LS	P 1,200
9. Revalidation/Renewal of Permit ( <i>Condominium</i> )	50 % of assessed current processing fees
<b>B. Other Certifications</b>	
1. Zoning Certifications	P 600/ha
2. Certification of Town Plan/Zoning Ordinance Approval	P 180
3. Certification of New Rights/Sales	P 180
4. Certification of Registration ( <i>form</i> )	P 180
5. Licenses to Sell ( <i>form</i> )	P 180
6. Certificate of Creditable Withholding Tax ( <i>Maximum of 5 lots per certificate</i> )	P 180
7. Others, to include:	
a. Availability to records/public request	P 240
b. Certificate of no records on file	P 240
c. Certification of with or without CR/LS	P 240
d. Certified Xerox copy of documents ( <i>report size</i> )	
• Document of five (5) pages or less	P 36
• Every additional page	P 3.60

e. Photocopy of documents	P 2.40
f. Other not listed above	P 180
<b>H. Registration of Dealers/Brokers/Salesmen</b>	
A. Dealers/Brokers	P 600
B. Salesmen/Agent	P 240
<b>I. Homeowner Associations</b>	
1. Registration of HOA	
Examination/Registration	
• Articles of Incorporation	P 780
• By-Laws	P 780
• Books	P 240
2. Amendments	
• Articles of Incorporation	P 600
• By-Laws	P 600
3. Dissolution of Homeowners Associations	
4. Certification of the new set of officers	
5. Other Certifications	
• Inspection Fee ( <i>CMP Projects</i> )	P 600/ha.
<b>J. Legal Fees</b>	
A. Filing Fee	P 1,200
B. Additional Fee for claims ( <i>for refund, damages, attorney's fees, etc.</i> )	
1. Not more than P 20,000	P 144
2. More than P 20,000 but less than P 80,000	P 480
3. P80,000 or more but less than P100,000	P 720
4. P100,000 or more but less than P150,000	P 1,200
5. For each P1,000 in excess of 150,000	P 6

C. Motion for reconsideration	P 500
D. Petition for Review	P 2,400
E. Prayer for Cease and Desist Order	P 1,000
F. Pauper-litigants are exempt from payment of legal fees	
1. Those whose gross income is not more than P6,000 per month and residing within M.M.	
2. Those whose gross income is not more than P4,000 per month and residing outside M.M.	
3. Those who do not own real property.	
G. Government agencies and its instrumentalities are exempted from paying legal fees.	
H. Local government and government owned or controlled corporations with or without independent charters are not exempted paying legal fees.	
<b>K. UPLC Legal Research Fee</b>	
<i>Computation of Legal Research Fee for the University of the Philippines Law Center (UPLR) remains at One Percent (1%) of every fee charged but shall in No Case Be Lower than P10.00.</i>	
<b>L. Research/Service Fee (50% discount for students)</b>	
A. 1. Photocopy ( <i>Maps:Subd. /Condo.Plans; presentation size</i> )	For Xerox
2. Hard Copy from diskettes ( <i>License to Sell data</i> )	
3. Electronic File ( <i>License to Sell available data</i> )	P 600/diskette; additional P 50 for rush job
4. Electronic File ( <i>Land use Maps available</i> )	
5. Certified True Copy – Map ( <i>Land use Plan</i> )	P 120
B. Sale of Forms, Publications etc.	
1. Proforma – Articles of Incorporation and By-Laws	For Xerox
2. Books and other HLURB Publications	
a. CLUP Guidebooks:	
Volume I A Guide to CLUP Preparations	P 480
Volume II A Guide to Sectoral Studies in the CLUP Preparations	P 600
Volume III GIS Cookbook	P 540
Volume IV Planning Strategically	P 240
Volume V Model Zoning Ordinance	For Xerox

b. PD 957	P 240
c. BP 220	P 240
d. Amendments Rules for HOA Registration and Supervision	P 180
e. Framework for Governance for HOA	P 120
f. 2009 Rules for Procedures	P 120