

ABOUT THE GUIDE

The Guide to Comprehensive Land Use Plan Preparation was designed to provide Local Government Units (LGUs) with the basic steps in preparing their Comprehensive Land Use Plans (CLUPs), which is one of the fundamental tools for local governance and decision making. It is intended for LGU planners mainly, but may also prove useful to consultants assisting the LGUs, planners in national government agencies, planning professionals and students, and other stakeholders interested in local development planning.

The preparation of the Guide was done with the participation of the LGUs, particularly the City/Municipal Planning and Development Coordinators (C/MPDCs) who attended the various consultative workshops conducted nationwide, such as focus group discussions, surveys, regional consultations, experts fora and validation workshops. These consultative activities were likewise participated in by representatives from the academe, Non-Government Organizations (NGOs), National Government Agencies (NGAs), planners, consultants, and other stakeholders in land use planning. Results of the said consultative activities provided the necessary inputs in the subsequent drafting of the guidelines, which was also done in a participative manner, i.e., involving the central and regional staff of the HLURB.

Among the recommendations made during the consultative discussions with LGUs are the following:

- Minimize the use of technical terminology
- Focus on CLUP preparation process
- Streamline process and provide simple and clear procedural steps
- Integrate environmental guidelines
- Simplify the guidelines into just one or two volumes
- Standardize CLUP outline and format and provide pro-forma templates
- Include guide for cross-sectoral integration visioning, IEC for implementation and monitoring
- Translate local dialect and improve presentation and layout
- The guidelines can be followed without consultant

This Guide is Volume 1 of the following set of guidelines in preparing Comprehensive Land Use Plans comprising five (5) separate but complementary volumes:

Volume 1. ***A Guide to Comprehensive Land Use Plan Preparation***

This provides the basic steps in the CLUP process, from getting started (Step 1) through monitoring and evaluation (Step 12). It prescribes a participatory approach throughout the process, in order to engender community participation not only in planning but in the plan implementation as well. This is to be used in tandem with Volume 2.

Volume 2. ***A Guide to Sectoral Studies in the CLUP Preparation***

This provides the basic guidelines for demographic and sectoral studies needed for the formulation of the CLUP. The guidelines include those for social, economic and infrastructure sectors, including the integrating frameworks, analytical tools, methods, standards, and other tools necessary in undertaking the sectoral studies.

Volume 3. ***A Guide to Data Management in the CLUP Preparation***

This provides the basic elements for a GIS and other information systems needed in plan preparation process, often referred to as “GIS Cookbook”.

Volume 4. ***Planning Strategically: Guidelines for the Application of the Strategic Planning Process in the Preparation of the CLUP and to Important Urban Area Issues and Problems including guides for community consultation.***

Volume 5. ***Model Zoning Ordinance***

This provides the basic elements of a Zoning Ordinance, which is one of the implementing tool of the CLUP, among others.

The above Guides are designed to provide the rudiments for City/Municipal land use planning and plan implementation. The Guides will complement the academic and field planning experiences of the users that will hopefully lead to resourcefulness and creativity in preparing a realistic and implementable plan.

These guides are therefore not prescriptive but allow for flexibility, creativity and strategic thinking on the part of the users.