



Republic of the Philippines

Office of the President

Housing and Urban Development Coordinating Council

**HOUSING AND LAND USE REGULATORY BOARD**

National Capital Regional Field Office

**ITB-NCR-14-001**

**INVITATION TO BID FOR THE**

***SUPPLY AND DELIVERY OF TWO (2) UNITS  
MOTOR VEHICLE***

1. The Housing and Land Use Regulatory Board-NCRFO, through the General Appropriations Act year 2014 intends to apply the sum of Two Million Four Hundred Thousand Pesos (P2,400,000.00) being the Approved Budget for the Contract (ABC) to payment under the contract for the Supply and Delivery of two (2) units motor vehicle. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The HLURB-NCRFO now invites bids for the Supply and Delivery of two (2) units motor vehicle. Delivery of the Goods is required within thirty (30) days from receipt of Notice to Proceed. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders (ITB).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from the HLURB-NCRFO Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below starting March 11, 2014 from 9 to 5 o'clock in the afternoon, Mondays to Fridays.
5. A complete set of Bidding Documents may be purchased by interested Bidders from March 11, 2014 to April 10, 2014 from the address below upon payment of a non-refundable fee for the Bidding Documents in the amount of Two Thousand Five Hundred Pesos (P2,500.00).
6. The HLURB-NCRFO will hold a Pre-Bid Conference on March 27, 2014 at 2 o'clock in the afternoon at the NCRFO Hearing Room, Ground Floor, HLURB-NCRFO, Kalayaan Avenue Corner Mayaman Street, Diliman, Quezon City, which shall be open only to all interested parties who have purchased the Bidding Documents.



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7. Bids must be delivered to the address below on or before April 10, 2014 at 10 o'clock in the morning. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 18.
8. Bid opening shall be on April 10, 2014 at 10:30 in the morning at the NCRFO Hearing Room, Ground Floor, HLURB-NCRFO, Kalayaan Avenue, Corner Mayaman Street, Diliman, Quezon City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
9. The HLURB-NCRFO-BAC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please contact:

**MARIA REMELYN R. SANCHEZ**  
**CATHERINE P. SATIOQUIA**  
HLURB-ENCRFO, BAC Secretariat  
HOA Bldg. 2<sup>nd</sup> Floor, Kalayaan Avenue  
Corner Mayaman Street Diliman, Quezon City  
Telefax No.: 926-2301  
Email: ncr @hlurb.gov.ph

  
**Atty. MA. LORINA J. RIGOR**  
Chairperson, HLURB-NCRFO-BAC