



**REQUEST FOR QUOTATION
RFQ-CO-14-015**

Supply and Delivery of **Certification Services for ISO 9001:2008**

1. The Housing and Land Use Regulatory Board – Central Office hereby request you to submit price quotation for **Providers of Quality Management Systems (QMS) certification to ISO 9001:2008**

Description:

Accredited in accordance with PNS ISO/IEC 17021:2011 to provide Quality Management System (QMS) certification to ISO:9001:2008 with scope detailed as L75 (Public Administration) by the Philippine Accreditation Office (PAO) of the Department of Trade and Industry (DTI).

The Certifying Body must provide its company profile highlighting related projects scope of each work and implementation methodology. The Curriculum Vitae of the proposed certification team should also be submitted.

Scope of Certification: HLURB Core Processes and Support Processes

Approved Budget: Php 300,000

Area of Delivery : Quezon City

For more Information, please contact:

Atty. Arturo M. Dublado or Marie R. Felizardo – Plans and Programs Group
HLURB Bldg., Kalayaan Ave. cor., Mayaman St., Diliman, Quezon City
Tel. No. (02) 924-3389

2. It is the intent of the Purchaser to evaluate the bid/quotation for each item separately, and award will be made to the quotation or combination quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation(s) meeting purchasers' technical specifications.
3. Quotations must be delivered at the address below not later than **4:00 P.M. of September 17, 2014.**
4. Your price must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
5. All quotations should be placed in an open envelope marked **“RFQ-CO-14-015– ISO Certification”**
6. The Housing and Land Use Regulatory Board reserves the right to accept or reject any quotation, and to annul the shopping process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders. The purchaser (HLURB) reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall performance and functionality of the equipment and the capability of the supplier to perform the contract.

7. The prospective bidder shall submit the following:
 - a) Quotation Form

Imelda E. Lariosa
OIC, General Services Section