



Republic of the Philippines  
Office of the President

**Housing and Urban Development Coordinating Council**  
**HOUSING AND LAND USE REGULATORY BOARD**  
**Northern Luzon Region Field Office**

**REQUEST FOR QUOTATION (RFQ)**  
**RFQ-NLR-14-002**

Supply and Delivery of Catering Services and Accommodation

1. The Housing and Land Use Regulatory Board - Northern Luzon Region hereby request you to submit price quotation for:

Description:

Meals 89 pax  
2 snacks AM/PM  
1 Lunch

Accommodation:

2 rooms good for 4  
3 rooms standard single bed

Approved Budget: P64,300.00

Area of Delivery : Santiago City

Delivery Date : December 6, 2014

Contact : Roberto A. Centino, Jr.

HLURB-NLR

Botanical Garden, Leonard Wood Road,  
Baguio City

CP No. 0927-313-1925

2. It is the intent of the Purchaser to evaluate the bid/quotation for each item separately and award will be made to the quotation or combination quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation(s) meeting the purchasers' technical specifications.
3. Quotations must be delivered at the address below not later than 8:00 A.M. of November 29, 2014.
4. Your price must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
5. All quotations may be typewritten and may be placed in a sealed envelope marked "**RFQ-NLR-14-002 - Catering Services/Accommodation**"
6. G-EPS Registration Certificate shall be attached upon submission of the quotation.

7. The Housing and Land Use Regulatory Board reserves the right to accept or reject any quotation, and to annul the shopping process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders. The purchaser (HLURB) reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall performance and functionality of the equipment and the capability of the supplier to perform the contract.
8. Price Validity shall be for a period of thirty (30) calendar days.
9. The prospective bidder shall submit the following:
  - a) Quotation Form

  
**ATTY. LIGAYA L. HABAN**  
BAC Chairman