



Republic of the Philippines
Office of the President

Housing and Urban Development Coordinating Council

HOUSING AND LAND USE REGULATORY BOARD

Western Visayas Region Field Office

REQUEST FOR QUOTATION (RFQ)

RFQ-WVR-15-003

PURCHASE OF OFFICE SUPPLIES AND MATERIALS

The Housing and Land Use Regulatory Board Western Visayas Region (HLURB-WVR) Field Office, through its Bids and Awards Committee, hereby requests you to submit the price quotation for the purchase of office supplies and materials.

The details of the project/activity/program in accordance with Section 52.1(b) of the Implementing Rules and Regulations of Republic Act No. 9184 are as follows:

- Name of Project: Supply and Delivery of Office Supplies & Materials
- Specification: (Pls. refer to attached Annex "A" for specification)
- Area of Delivery: HLURB - WVR, 2/Floor INJAP Building, Diversion 2011, Diversion Rd., B. Aquino Avenue, Mandurriao, Iloilo City
- Approved Budget for the Contract: Seventy Thousand (P70,000.00) pesos only
- Submission of Bids: Within seven (7) days from the date of posting of RFQ

Interested suppliers are required to submit copies of their PhilGEPS Registration Certificate, and duly accomplished Price Quotation Form (Annex "A").

Submission of quotation and required eligibility document is on or before 4:00 P.M. of May 11, 2015 at HLURB-WVR, 2/Floor INJAP Building, Diversion 2011, Diversion Road, B. Aquino Avenue, Mandurriao, Iloilo City.

For inquiries, you may contact us at TeleFax No. (033) 3216177 and (033) 5018202.

original signed

ATTY. MELCHOR M. CALOPIZ

HLURB-WVR BAC Chairman

PRICE QUOTATION FORM**Atty. Melchor M. Calopiz**

BAC Chairman, HLURB-WVR

2/Flr., INJAP Bldg., Diversion 2011, Div. Rd.,

B. Aquino Avenue, Mandurriao, Iloilo City

Sir/Madam:

After having carefully read and accepted the terms and conditions and the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Quantity	Unit of Issue	Item Description	Price
4	bot.	Air Freshener (280ml/can)	
50	bot.	Alcohol (70% Ethyl, 500 ml)	
70	pc	Archive Box, with cover 16" x 16" x 12" (L x W x H) Blue	
12	pc	Ball Pen, Red	
8	pc	Battery (AA, Alkaline)	
8	pc	Battery (AAA, Alkaline)	
6	pc	Bathroom Soap (90 grams)	
2	box	Binder Clips, 51mm/2", 1doz/box	
5	box	Binder Clips, 1", 1doz/box	
2	pc	Broom (Soft Tambo)	
40	ream	Bond Paper Long (Subs. 20)	
40	ream	Bond Paper Short (Subs. 20)	
300	pc	Brown Envelope (Long)	
4	canister	Cleanser (Powder, 350 grams)	
36	pc	Data File Box, 15.5" x 4.5" x 9.5" (L x W x H)	
6	pc	Desk Tray/Organizer, 3 layers, metal	
3	pouch	Detergent Powder (All purpose, 550 grams)	
2	canister	Disinfectant Spray (400grams net content)	
6	pc	Door Mat, Cloth, 24"x12"	
1	pc	Dust pan (non-rigid plastic, with detachable handle)	
25	pc	DVD Recordable (Speed 16X; Capacity=4-7GB, no case)	
300	pc	Folder (Long, White)	
300	pc	Folder (Long, Red)	
200	pc	Folder (Long, Yellow)	
600	pc	Folder (Long, Blue)	

20	pc	Folder (Long, Violet)	
20	pc	Folder (Long, Orange)	
10	pc	Folder (Long, Pink)	
200	pc	Folder (Short, White)	
10	pack	Garbage Bag (Large, Black, 10pcs/pack)	
12	pc	Highlighter/Marking Pen, Assorted colors(blue, yellow, green and orange)	
50	pack	Laid Paper, Cream color, short, 20pcs/pack	
60	box	Paper Clips, 50mm, plastic coated, 100pcs/box	
60	box	Paper Clips, 33mm, plastic coated, 100pcs/box	
1	pc	Puncher Heavy Duty	
5	kilo	Rag Cotton (7" diameter)	
2	pc	Record Book (500 pages)	
4	box	Rubber band (small, no. 16)	
12	pc	Ruler, 12", plastic, transparent	
1	pc	Stapler Heavy Duty (Twin Lever, Flat Clinch, HD-50DF)	
1	pc	Stamp pad, 5"x3.5"	
1	pc	Stapler (Heavy, Duty Standard, Small, #35 Staple Wire)	
1	pc	Tape Dispenser, Heavy Duty, for 24mm(1")	
1	roll	Tape, Electrical 1/2 inch	
20	roll	Tape (Transparent, 48mm, 50 meters)	
1	bundle	Time Card (For Bundy Clock, 100s/bundle)	
4	bot.	Toilet Bowl & Urinal Cleaner (900ml)	
6	box	Toilet Deodorant Cake, 99% Para dichlorobenzene, 50 grams 3 pcs/pack)	
10	pad	Yellow Pad (80 sheets per pad)	
1	pc	Wireless Network Adapter USB 2.0 150 Mbps	