

**Report on the Aging of Cash Advance**  
**Schedule of Advances to Officers and Employees**  
**As of December 31, 2013**

Agency: **HOUSING AND LAND USE REGULATORY BOARD**  
 Agency Code: **AO 79**


Account Title **Advances to Officers & Employees**  
 Account Code **148**

NAME	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No.	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Special Purposes									
1. Special Activities/Projects									
Atencio, Dalia	CA for enforcement	11/4/2013	1129040	719.70		719.70			Liquidated per OR No. 9791142 dtd 2/4/14
Sumague, Cristina	CA for HOA seminar	11/11/2013	1129079	4,230.38		4,230.38			Liquidated per OR No. 9791130 dtd 1/29/14
Sumague, Cristina	CA for HOA seminar	11/11/2013	1129080	4,518.27		4,518.27			Liquidated per OR No. 9791130 dtd 1/29/14
Sumague, Cristina	CA for HOA seminar	11/11/2013	1129081	629.99		629.99			Liquidated per OR No. 9791141 dtd 2/4/14
Atencio, Dalia	CA for HOA seminar	11/22/2013	1129127	41.63		41.63			Liquidated per OR No. 9791141 dtd 2/4/14
Monterde, Rowena	CA for CLUP salaries	12/13/2013	1129222	1,145.92	1,145.92				Liquidated per OR No. 9791143 dtd 2/4/15
Monterde, Rowena	CA for HOA salaries	12/16/2013	1129232	13,331.36	13,331.36				Liquidated per OR No. 9791106 dtd 1/22/14
Marano, Prescilla	CA for CLUP salaries	12/23/2013	1129274	16,328.48	16,328.48				Liquidated per OR No. 9791106 dtd 1/22/14
Marano, Prescilla	CA for HOA salaries	12/26/2013	1129328	2,346.18	2,346.18				Liquidated per OR No. 9791124 dtd 1/23/14
Atencio, Dalia	CA for CLUP salaries	12/23/2013	1129294	950.76	950.76				Liquidated per OR No. 9791124 dtd 1/23/14
Atencio, Dalia	CA for HOA salaries	12/23/2013	1129295	1,791.62	1,791.62				Liquidated per OR No. 9791080 dtd 1/5/14
Roldan, Myrna	CA for HOA salaries	12/23/2013	1129315	4,903.39	4,903.39				Liquidated per OR No. 9791094 dtd 1/16/14
Galvez, Ma. Theresa	CA for HOA salaries	12/26/2013	1129342	1,477.28	1,477.28				Liquidated per OR No. 9791094 dtd 1/16/14
Galvez, Ma. Theresa	CA for CLUP salaries	12/26/2013	1129346	3,454.54	3,454.54				Liquidated per OR No. 9791105 dtd 1/22/14
Valledor, Nedie	CA for HOA salaries	12/26/2013	1129353	18.64	18.64				Liquidated per OR No. 9791105 dtd 1/22/14
Valledor, Nedie	CA for HOA salaries	12/26/2013	1129354	2,294.80	2,294.80				
<b>Sub-total</b>				<b>58,182.94</b>	<b>48,042.97</b>	<b>10,139.97</b>	-	-	
<b>TOTALS</b>				<b>58,182.94</b>	<b>48,042.97</b>	<b>10,139.97</b>	-	-	

Certified Correct:

  
**MARIZEL B. CORREOS**  
 Chief Accountant

Approved by:

  
**ANTONIO M. BERNARDO**  
 Chief Executive Officer and Commissioner

### Report on the Aging of Cash Advance

#### Schedule of Advances to Officers and Employees

As of November 30, 2013

Agency: **HOUSING AND LAND USE REGULATORY BOARD**  
 Agency Code: **AO 79**

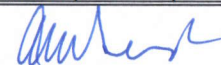
Account Title: **Advances to Officers & Employees**  
 Account Code: **148**

NAME	Particulars	Reference		Total Amount	Amount Due				Remarks	
		Check No.	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year		
Advances for Travel and Special Purposes										
1. Local Travel										
	Guanzon, Annbelle	CA for travel	11/22/2013	1129130	9,053.00	9,053.00				
	Aquino, Wilmer	CA for travel	11/22/2013	1129128	9,053.00	9,053.00				
	Clangian, Isabelo	CA for travel	11/22/2013	1129129	9,053.00	9,053.00				
	Balino, Sherlyn Gay	CA for travel	11/26/2013	1129143	9,053.00	9,053.00				
	Ligsay, Frederick	CA for travel	11/22/2013	1129131	9,053.00	9,053.00				
	Padua, Chasenmae	CA for travel	11/22/2013	1129132	9,053.00	9,053.00				
	Dublado, Arturo	CA for travel	11/22/2013	1129133	8,853.00	8,853.00				
<b>Sub-total</b>					<b>63,171.00</b>	<b>63,171.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	
2. Special Activities/Projects										
	Atencio, Dalia	CA for Reinforcement-refund	8/16/2013	1128769	3,990.00			3,990.00	COA issued Credit Notice to pay/refund	
	Atencio, Dalia	CA for Enforcement	10/9/2013	1128943	17,000.00		17,000.00		Activities were postponed and rescheduled	
	Monterde, Rowena	CA for CLUP trainings	10/16/2013	1128971	15,100.00		15,100.00			
	Atencio, Dalia	CA for HOA trainings	10/25/2013	1129001	30,000.00		30,000.00			
	Atencio, Dalia	CA for enforcement	11/4/2013	1129040	35,000.00	35,000.00				
	Monterde, Rowena	CA for HOA salaries	11/11/2013	1129070	64,660.87	64,660.87				
	Roldan, Myrna	CA for mailing	11/11/2013	1129073	50,000.00	50,000.00				
	Atencio, Dalia	CA for enforcement	11/11/2013	1129074	35,000.00	35,000.00				
	Atencio, Dalia	CA for CLUP seminar	11/11/2013	1129075	30,000.00	30,000.00				
	Sumague, Cristina	CA for HOA seminar	11/11/2013	1129079	12,500.00	12,500.00				
	Sumague, Cristina	CA for HOA seminar	11/11/2013	1129080	9,500.00	9,500.00				
	Sumague, Cristina	CA for HOA seminar	11/11/2013	1129081	15,000.00	15,000.00				
	Marano, Prescilla	CA for HOA salaries	11/11/2013	1129082	64,409.82	64,409.82				
	Marano, Prescilla	CA for CLUP salaries	11/11/2013	1129083	53,140.17	53,140.17				
	Marano, Prescilla	CA for CLUP salaries	11/13/2013	1129093	58,163.52	58,163.52				
	Atencio, Dalia	CA for HOA seminar	11/18/2013	1129122	15,000.00	15,000.00				
	Atencio, Dalia	CA for HOA seminar	11/22/2013	1129127	15,000.00	15,000.00				
	Sumague, Cristina	CA for CLUP salaries	11/26/2013	1129138	43,739.13	43,739.13				
	Sumague, Cristina	CA for CLUP salaries	11/27/2013	1129161	52,107.61	52,107.61				
	Valledor, Nedie	CA for HOA salaries	11/28/2013	1129171	72,909.81	72,909.81				
	Valledor, Nedie	CA for CLUP salaries	11/28/2013	1129179	48,338.04	48,338.04				
<b>Sub-total</b>					<b>740,558.97</b>	<b>674,468.97</b>	<b>62,100.00</b>	<b>3,990.00</b>	<b>-</b>	
<b>TOTALS</b>					<b>803,729.97</b>	<b>737,639.97</b>	<b>62,100.00</b>	<b>3,990.00</b>	<b>-</b>	

Certified Correct:

  
**MARIZEL B. CORREOS**  
 Chief Accountant

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 Chief Executive Officer and Commissioner