



Housing and Land Use Regulatory Board

VACANT POSITIONS
(in compliance with CSC MC 24, s. 2017)

Position/Title	: ATTORNEY IV
Plantilla Item No.	: HLURBB-ATY4-20-1998
Salary Grade	: 23
Place of Assignment	: Central Office Office of the Chief Executive Officer – Quezon City
Number of Vacant Position	: 1

QUALIFICATION STANDARDS

Education	: Bachelor of Laws
Experience	: Two (2) Years relevant work experience
Training	: Eight (8) hours of relevant training
Eligibility	: RA 1080 (Bar Exam)

Position/Title	: HOUSING AND HOMESITE REGULATION OFFICER VI
Plantilla Item No.	: HLURBB-HHRO6-2-1998 HLURBB-HHRO6-4-1998
Salary Grade	: 24
Place/s of Assignment	: Southern Mindanao Region Field Office (SMRFO) – Davao City Central Visayas Region Field Office (CVRFO) – Cebu City
Number of Vacant Positiona	: 2

QUALIFICATION STANDARDS

Education	: Master's Degree OR Certificate in Leadership and Management from the CSC
Experience	: 4 years of supervisory/management experience
Training	: 40 hours of supervisory/management learning and development intervention undertaken within the last 6 years
Eligibility	: Career Service Professional/Second Level eligibility

Position/Title	: HOUSING AND HOMESITE REGULATION OFFICER IV
Plantilla Item No.	: HLURBB-HHRO4-20-1998 HLURBB-HHRO4-29-1998 HLURBB-HHRO4-27-1998
Salary Grade	: 19
Place/s of Assignment	: Bicol Region Field Office (BRFO) – Legazpi City Northern Mindanao Region Field Office (NMRFO) – Cagayan de Oro City Southern Tagalog Region Field Office (STRFO) – Calamba, Laguna
Number of Vacant Position	: 3

QUALIFICATION STANDARDS

Education	: Bachelor's Degree
Experience	: 2 years relevant work experience
Training	: 8 hours relevant training
Eligibility	: CS Professional/Second Level

Position/Title	: HOUSING AND HOMESITE REGULATION OFFICER III
Plantilla Item No.	: HLURBB-HHRO3-145-1998 HLURBB-HHRO3-85-1998 HLURBB-HHRO3-80-1998
Salary Grade	: 16
Place/s of Assignment	: Central Visayas Region Field Office (CVRFO) – Cebu City Central Office – Office of the Commissioner– Quezon City
Number of Vacant Positions	: 3 (2 for CVRFO and 1 for Central Office – Office of the Commissioner)

QUALIFICATION STANDARDS

Education	: Bachelor's degree
Experience	: 1 year relevant work experience
Training	: 4 hours of relevant training
Eligibility	: CS Professional

Position/Title	: HOUSING AND HOMESITE REGULATION OFFICER II
Plantilla Item No.	: HLURBB-HHRO2-89-1998
Salary Grade	: 13
Place/s of Assignment	: Northern Luzon Region Field Office (NLRFO), Baguio City
Number of Vacant Positions	: 1

QUALIFICATION STANDARDS

Education	: Bachelor's degree
Experience	: None required
Training	: None required
Eligibility	: CS Professional/Second Level

Position/Title	: ADMINISTRATIVE AIDE IV
Plantilla Item No.	: HLURBB-ADA4-25-2004
Salary Grade	: 4
Place of Assignment	: Central Office – General Services Section, Administrative Div. – Quezon City
Number of Vacant Position	: 1

QUALIFICATION STANDARDS

Education	: ***Completion of Two-year studies in College or High School Graduate with relevant vocational/trade course
Experience	: None required
Training	: None required
Eligibility	: Career Sub-Professional /First Level Eligibility

Interested applicants may e-mail the following required documents to hrrmd@hlurb.gov.ph or adhrms1998@hotmail.com or may send or deliver to the following address on or before July 31, 2018:

Ms. LUALHATI C. FRANCISCO
 Chief Administrative Officer
 Administrative Division
 Housing and Land Use Regulatory Board
 Sunnymede IT Center, 1614 Quezon Avenue,
 South Triangle, Quezon City
 Telephone Number: (02) 9243365