

**HOUSING AND LAND USE REGULATORY BOARD - ENCRFO Indicative Annual Procurement Plan for FY 2019**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301000	Common Use Supplies and Materials	All Units/Divisions	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	Income	453,000.00	453,000.00	0	Support to Operations
5020401000	Water	All Units/Divisions	Direct Contracting	N/A	N/A	January 2019	January 2019	Income	130,000.00	130,000.00	0	Support to Operations
5020402000	Electricity	All Units/Divisions	Direct Contracting	N/A	N/A	January 2019	January 2019	Income	1,180,000.00	1,180,000.00	0	Support to Operations
5020501000	Posting/Mailing of Letters	Monitoring Unit, Records Unit and Adjudication Unit	NP-53.5 Agency-to-Agency	N/A	N/A	September 2019	October 2019	Income	841,000.00	841,000.00	0	Support to Operations
5029902000	Purchase of Toners and Inks	Administrative and Finance Division	Direct Contracting	N/A	N/A	February 2019	February 2019	Income	26,000.00	26,000.00	0	Kyocera Digital Copier/ID Maker
5029903000	HLURB-ENCRFO Annual General Assembly	All Units/Division	NP-53.9 - Small Value Procurement	November 2018	N/A	December 2019	December 2019	Income	100,000.00	100,000.00	0	Meals for Annual General Assembly
5029903000	HLURB-ENCRFO Employee Engagement Activities	All Units/Division	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April 2019	April 2019	Income	110,000.00	110,000.00	0	Annual Engagement Activities
5029903000	HLURB Anniversary Celebration	All Units/Division	NP-53.9 - Small Value Procurement	April 2019	N/A	April 2019	May 2019	Income	25,000.00	25,000.00	0	Meals for the Office Anniversary
5029903000	Exit Conference	Administrative and Finance Division and COA	NP-53.9 - Small Value Procurement	March 2019	N/A	March 2019	April 2019	Income	15,000.00	15,000.00	0	Annual Exit Conference with COA representatives
5029904000	Bus Rental	All Units/Division	NP-53.9 - Small Value Procurement	March 2019	N/A	April 2019	April 2019	Income	40,000.00	40,000.00	0	Annual Employee Engagement Activities Transportation
5020201000	Gender and Development Training/Seminar	Administrative and Finance Division	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September 2019	September 2019	Income	50,000.00	50,000.00	0	Annual GAD Seminar
5021203000	Security Services	All Units/Division	Competitive Bidding	November 2018	December 2018	January 2019	January 2019	Income	498,000.00	498,000.00	0	Support to Operations
5021202000	Janitorial Services	All Units/Division	Competitive Bidding	November 2018	December 2018	January 2019	January 2019	Income	539,000.00	539,000.00	0	Support to Operations
5020502002	Purchase of Mobile Load Cards	Entitled Heads and Drivers	NP-53.9 - Small Value Procurement	January 2019	N/A	February 2019	February 2019	Income	86,000.00	86,000.00	0	For entitled heads and drivers
5020502001	Landline	All Units/Division	Direct Contracting	N/A	N/A	January 2019	January 2019	Income	156,000.00	156,000.00	0	Support to Operations
5020503000	Internet Service Provider	All Units/Division	NP-53.9 - Small Value Procurement	August 2019	N/A	September 2019	September 2019	Income	344,000.00	344,000.00	0	Support to Operations
5029905000	Continuous Ink Supply System	All Units/Division	NP-53.9 - Small Value Procurement	March 2019	N/A	April 2019	April 2019	Income	285,000.00	285,000.00	0	Support to Operations
5020301000	Purchase of Eighty (80) Employee Engagement Activity Tshirts	All Units/Division	NP-53.9 - Small Value Procurement	April 2019	N/A	April 2019	April 2019	Income	12,000.00	12,000.00	0	For Employee Engagement Activities Use