



**HLURB-ITB-SMR-12-002**  
**INVITATION TO BID**

The HOUSING AND LAND USE REGULATORY BOARD, Southern Mindanao Region (HLURB-SMR) through its Bids and Awards Committee (BAC) invites duly licensed contractor to bid for the following:

Name of Project	Location	Description	Approved Annual Budget
Security Services	HLURB- SMR, Davao City	Provision of two(2) licensed security guards to secure office premises, property and personnel 24 hours per day from Monday to Sunday	P 286,788
Messengerial Services	HLURB- SMR Davao City	Provision of one (1) Messenger who will deliver and post documents and communications of HLURB-SMR	P 112,177
Janitorial Services	HLURB- SMR Davao City	Provision of one (1) Janitor to maintain the cleanliness and orderliness of the premises and all furnitures and equipment of HLURB	P 122,177

Contract Duration: March 1, 2012 to December 12, 2012

Prospective bidders should have experience within the last two (2) years in undertaking similar projects worth at least 50% of the proposed project for bidding.

Interested bidders may obtain a complete set of Bid Documents from the BAC Secretariat starting February 13, 2012 .

Deadline for submission of bids shall be on February 22, 2012 at 2:00 pm. Bids must be submitted to the office of HLURB-SMR BAC Secretariat at 2Flr GB Cam Bldg., Monteverde cor Alvarez Sts, Davao city on or before the deadline. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Bids will be opened immediately after the deadline , bids will be opened in the presence of the bidders's representatives who choose to attend the bidding.

HLURB-SMR will **NOT** hold any Pre-Bid conference..

The HLURB-SMR reserves the right to accept or reject any bid, to declare a failure of bidding, to annul bidding process, and to reject all bids prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For further inquiries and/or information, pls call Ms. MA. FELVIE M. RALLOS, BAC Secretariat at telephone No. (082) 222-2896.

A handwritten signature in black ink, appearing to read 'S. Celso', is positioned above the printed name.

SUSAN P. CELO  
Chairman, BAC