



ITB-ENCR-15-001

HOUSING AND LAND USE REGULATORY BOARD

INVITATION TO BID FOR THE

***PROCUREMENT OF BRANDED
LAPTOP AND DESKTOP COMPUTERS***

1. The Housing and Land Use Regulatory Board-ENCRFO, through the General Appropriations Act year 2015 intends to apply the sum of One Million One Hundred Sixty Thousand Pesos (Php 1,160,000.00), being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of Branded Eleven (11) Laptop and Eighteen (18) Desktop Computers. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The HLURB-ENCRFO now invites bids for the Procurement of New Branded Laptops and Desktops. Delivery of the Goods is required within thirty (30) days from receipt of the Notice to Proceed. Bidders should have completed within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders (ITB).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from the HLURB-ENCRFO Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below starting March 10, 2015 from 8:30 in the morning to 4 o'clock in the afternoon, Monday to Friday.
5. A complete set of Bidding Documents may be purchased by interested Bidders from March 10, 2015 to March 27, 2015 from the address below upon payment of a non-refundable fee of Two Thousand Pesos (Php 2,000.00).
6. The HLURB-ENCRFO will hold a Pre-Bid Conference on **March 18, 2015 at 2 o'clock in the afternoon** at the ENCRFO Hearing Room, Ground Floor, HLURB-ENCRFO, Kalayaan Avenue corner Mayaman Street, Diliman, Quezon City, which shall be open to all interested parties who have purchased the Bidding Documents.



Republic of the Philippines
Office of the President

Housing and Urban Development Coordinating Council

HOUSING AND LAND USE REGULATORY BOARD

Expanded National Capital Region Field Office

7. Bids must be delivered to the address below on or before **March 30, 2015 at 10 o'clock in the morning**. All bids must be accompanied by a bid security in any of the acceptable forms in the amount stated in the ITB Clause 18. Late bids shall not be accepted.
8. Bid opening shall be on **March 30, 2015 at 10:30 in the morning** at the ENCRFO Hearing Room, Ground Floor, HLURB-ENCRFO, Kalayaan Avenue, Corner Mayaman Street, Diliman, Quezon City. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below.
9. The HLURB-ENCRFO-BAC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

MS. MARIA REMELYN R. SANCHEZ

MS. CATHERINE P. SATIOQUIA

HLURB-ENCRFO BAC Secretariat

HOA Bldg. 2nd Floor

Kalayaan Avenue corner Mayaman Street

Diliman, Quezon City

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ATTY. MA. LORINA J. RIGOR
Chairperson, HLURB-ENCRFO-BAC