



Republic of the Philippines

Office of the President

Housing and Urban Development Coordinating Council

**HOUSING AND LAND USE REGULATORY BOARD**

National Capital Regional Field Office

**REQUEST FOR QUOTATION  
RFQ NO. HLURB-ENCR-12-001**

**DESCRIPTION :**

1. Food and accommodation for 70 persons
2. Date : January 25-26, 2012
3. Approved Budget for the Contract : **P 280,000.00**
4. Area of delivery : Quezon City
5. Trade Agreement : **ORIENTATION – SEMINAR ON CLUP CLUSTER PLANNING FOR THE PROVINCE OF RIZAL**
6. Classification : Seminar /Workshop
7. Category : Hotel Lodging and Meeting Facilities
8. Participants : LGU officials/representatives, HLURB officials, secretariat and facilitators
9. Contact Person : **MYRNA I. ROLDAN** Tel. No. **926 2301**

**INCLUSIONS :**

1. 2 days and one night room accommodation
2. 22 units - Triple sharing
3. 2 units - Twin sharing
4. MEALS :
  - one (1) dinner buffet
  - Two (2) lunch buffet
  - One (1) breakfast
  - Two (2) AM Snacks
  - Two (2) PM Snacks
5. ONE (1) FUNCTION ROOM
  - Sound System
  - Wide screen
  - White board with Markers

  
**MYRNA I. ROLDAN**  
Chief Administrative Officer

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