



Republic of the Philippines

Office of the President

Housing and Urban Development Coordinating Council

**HOUSING AND LAND USE REGULATORY BOARD**

National Capital Regional Field Office

**REQUEST FOR QUOTATION  
RFQ NO. HLURB-ENCR-12-002**

DESCRIPTION :

1. Food and accommodation for 10 persons
2. Date : March 27-30, 2012
3. Approved Budget for the Contract : **P 72,075.00**
4. Area of delivery : Tagaytay City
5. Trade Agreement : CLUP Preparation and Updating
6. Classification : Seminar /Workshop
7. Category : Hotel Lodging and Meeting Facilities
8. Participants : HLURB staff (secretariat and facilitators)
9. Contact Person : MYRNA I. ROLDAN **Tel. No. 926 2301**

INCLUSIONS :

1. 4 days and 3 nights room accommodation
2. 2 units - Triple sharing
3. 2 units - Twin sharing
4. MEALS :
  - One (1) Heavy snack
  - Four (4) lunch buffet
  - Three (3) breakfast buffet
  - Three (3) dinner buffet
  - Three (3) AM Snacks
  - Four (4) PM Snacks
5. ONE (1) FUNCTION ROOM
  - Sound System
  - Wide screen
  - White board with Markers

  
**MYRNA I. ROLDAN**  
Chief Administrative Officer