

**REQUEST FOR QUOTATION  
RFQ NO. HLURB-ENCR-12-006**

**DESCRIPTION :**

1. Food and accommodation for 10 persons
2. Date : September 2-7, 2012
3. Approved Budget for the Contract : P 96,100.00
4. Area of delivery : Clark , Pampanga
5. Trade Agreement : CLUP Preparation and Updating
6. Classification : Seminar /Workshop
7. Category : Hotel Lodging and Meeting Facilities
8. Participants : HLURB staff (secretariat and facilitators)
9. Contact Person : MYRNA I. ROLDAN Tel. No. 926 2301

**INCLUSIONS :**

1. 6 days and 5 nights room accommodation
2. 1 unit - Twin sharing  
3 units - Triple sharing
3. MEALS :  
Four (4) Breakfast buffet  
One (1) Set menu breakfast  
Five (5) Lunch buffet  
Four (4) Dinner buffet  
One (1) Set menu dinner  
Five (5) AM Snacks  
Five (5) PM Snacks
4. ONE (1) FUNCTION ROOM
  - Sound System
  - Wide screen
  - White board with Markers
  - Internet / Wi Fi access

  
MYRNA I. ROLDAN  
Chief Administrative Officer