



Republic of the Philippines  
Office of the President

**Housing and Urban Development Coordinating Council**

**HOUSING AND LAND USE REGULATORY BOARD**

**REQUEST FOR QUOTATION**  
**RFQ-CO-15-007**

The Housing and Land Use Regulatory Board (HLURB) Central office will undertake a Small Value Procurement for the “Food, Accommodation and Activity Area for Office Team Building” in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184. The details of the project/activity/program are as follows:

- Name of Project** : Food, Accommodation and Activity Area for Office Team Building
- Area of Delivery** : Any adjacent Province to Metro Manila within Region IV-A
- Specifications** : Food, Accommodation and Activity Area for Office Team Building (See attached Annex “A” for complete specification)
- Approved Budget** : Three Hundred Thousand Pesos for the Contract (P300,000.00)
- Contract Duration** : Two (2) days
- Inclusive Dates** : April 10-11, 2015

Interested suppliers are required to submit copies of their valid and current PhilGEPS Registration Certificate, and duly signed Price Quotation Form (Annex “A”).

Submission of quotation and eligibility documents is on or before 4:00 P.M. of April 6, 2015 at General Services Division, Ground Floor, HLURB Bldg., Kalayaan Ave. cor. Mayaman St., Diliman Quezon City.

For inquiries, you may contact us at TeleFax No. 924-3372 or e-mail us at [gsd@hlurb.gov.ph](mailto:gsd@hlurb.gov.ph)

Very truly yours,

**original signed**  
**IMELDA E. LARIOS**  
BAC - Secretariat

**PRICE QUOTATION FORM**

**Imelda E. Lariosa**  
**BAC-Secretariat**  
 Housing and Land Use Regulatory Board  
 HLUBR Bldg., Kalayaan Ave. cor. Mayaman St.

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

<b>Description</b>	<b>Specification</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Price</b>
Accommodations	Triple and Quad Sharing	<b>90-120 pax</b>		
Food	Buffet Meals (1 Breakfast, 2 Lunch and 1 Dinner) Free Flowing Coffe	<b>90-120 pax</b>		
Activity Area	Team Building Activities with swimming pool area	<b>90-120 pax</b>		

(Amount in Words)

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The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
 Name of Company

\_\_\_\_\_  
 Name/Signature of Representative

\_\_\_\_\_  
 Contact No