



Republic of the Philippines  
Office of the President

**Housing and Urban Development Coordinating Council**

**HOUSING AND LAND USE REGULATORY BOARD**

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**REQUEST FOR QUOTATION  
RFQ-CO-15-023**

The Housing and Land Use Regulatory Board (HLURB) Central Office, through its Bids and Awards Committee, will undertake a Small Value Procurement for the “Supply and Delivery of Food, Venue and Accommodation” in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184. The details of the project/activity/program are as follows:

**Name of Project :** Supply and Delivery of Food, Venue and Accommodation

**Area of Delivery :** Baguio City

**Date of Event :** October 13-15, 2015

**Description :** 70 pax Food and Accommodation

Inclusions:

Two (2) nights room accommodation  
triple sharing (single bed)

Meals for 70 pax

(2) Buffet Breakfast

(3) Buffet Lunch

(2) PM Snacks

(2) Buffet Dinner

First Meal – Lunch (October 13, 2015)

Last Meal – Lunch (October 15, 2015)

Function Room Amenities

Sound System, Wide Screen, White Board with Markers

Free Flowing Coffee and Candy Mints

**Total Approved Budget :** Four Hundred Two Thousand Five Hundred Pesos for the Contract (P 402,500.00)

Interested suppliers are required to submit copies of their valid and current PhilGEPS Registration Certificate, and duly signed Price Quotation.

Submission of quotation and eligibility documents is on or before 4:00 P.M. of October 8, 2015 at General Services Unit, 1st Floor, HLURB Bldg., Kalayaan Ave. cor. Mayaman St., Diliman Quezon City.

For inquiries, you may contact us at Tel. No. 924-3372

Very truly yours,

**original signed**  
**IMELDA E. LARIOS**  
OIC - General Services