



Annex "A"

Supply and Delivery of Common-Use Supplies

List of Items

Unit	Item Description	Quantity
pc.	Ballpen, black	120
pc.	Ballpen, blue	100
pc.	Ballpen, red	30
pkt.	Bristol Board A4 100pcs.	30
pc.	Correction fluid water base	20
pc.	Correction pen 7ml	30
pc.	Eraser, staedtler	60
set	File tab divider A4 set of 5	50
set	File divider legal size set of 5	200
roll	Ink Film (Panasonic KX-FP 711)	20
btle	Ink, Epson T6641 black	70
btle	Ink, Epson T6641 cyan	50
btle	Ink, Epson T6641 magenta	50
btle	Ink, Epson T6641 yellow	50
crtg.	Ink, HP # 704 black	40
crtg.	Ink, HP # 704 tricolor	30
crtg.	Ink, HP #74 black	5
crtg.	Ink, HP 678 black	25
crtg.	Ink, HP 678 tricolor	21
set	Ink, Pigment C M Y K LC LM	1
rm.	Laminating film 125 microns A4	2
rm.	Laminating film 250 microns A4	2
pc.	Notebook, Stenographer 40 leaves	40
rm.	Paper, colored A4 blue 80gsm	11
rm.	Paper, colored A4 green 80gsm	10
rm.	Paper, colored A4 yellow 80gsm	4



Unit	Item Description	Quantity
pc.	Paste, stick	35
jar	Paste, solid waterwell	10
doz.	Pencil, mongol #2	15
rm.	PVC ID Laminating film A4	2
crtg.	Ribbon, Epson LQ 2180 (SO 15086)	4
pc.	Ring binder plastic 1"	40
pc.	Ring binder plastic 1/2"	50
box	Rubber band 70mm	10
roll	Tape masking 2" x 50m	25
roll	Tape, cloth 2" x 50m	10
roll	Tape, masking 1" x 50m	25
roll	Tape, packaging 2" x 50m	25
roll	Tape, transparent 1" x 50m	25
roll	Tape, transparent 2" x 50m	20
crtg.	Toner, HP #85	10
crtg.	Toner, HP Q7516A	2