



REQUEST FOR QUOTATION (RFQ)

RFQ-NMR-16-001

SUPPLY & DELIVERY OF VARIOUS ICT EQUIPMENT

1. The Housing and Land Use Regulatory Board – Northern Mindanao Field Office hereby requests you to submit price quotation for the **purchase of the following ICT Equipment.**

Item Number	Description	Quantity	Approved Budget (Php)
1	PRINTER UNITS <ul style="list-style-type: none">- Bi-directional printing, Uni-directional printing- 5760 x 1440 dpi (w/ Variable-Sized Droplet Technology) Max Res.- Friction feed Paper Handling- With Scan & Print capability (Flatbed Scanner) 600 x 1200 dpi- Built-in Four (4) Colors Continuous Ink System- 180 nozzles Black, 59 nozzles per colour (Cyan, Magenta, Yellow)- Hi-Speed USB 2.0- At least One (1) Year service warranty	10 units	80,000.00
2	LAPTOP COMPUTER UNITS <ul style="list-style-type: none">- Windows 10 OS- Core-i5 Processor- 4GB DDR3 RAM- 14" HD (1366 x 768) 16:9 Display- One (1) Terabyte Hard Disk Drive Storage- At least 1GB Memory Video Card- DVD ROM-RW- VGA/DVI/HDMI Support- At least One (1) Year service warranty	1 unit	30,000.00
3	DOCUMENT SCANNER <ul style="list-style-type: none">- Legal/A4/Short/Postcard Size Support- Duty cycle up to 3000 pages per day- One pass duplex scanning- Scan speed up to 26ppm/52ipm (300dpi)- USB Connection- At least One (1) Year service warranty	1 unit	25,000.00
TOTAL BUDGET:			PHP 135,000.00
AMOUNT IN WORDS:		ONE HUNDRED THIRTY FIVE THOUSAND PESOS ONLY	



2. It is the intent of the Purchaser to evaluate the bid/quotation for each item separately, and award will be made to the quotation or combination quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation(s) meeting purchasers' technical specifications.
3. Quotations must be delivered at the address below or emailed at nmr@hlurb.gov.ph not later than **9:00 A.M. of May 26, 2016**.
4. Your price must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

All quotations may be typewritten and may be placed in a sealed envelope marked:

“RFQ-NMR-16-001 – PURCHASE OF VARIOUS ICT EQUIPMENT”

5. The Housing and Land Use Regulatory Board reserves the right to accept or reject any quotation, and to annul the shopping process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders. The purchaser (HLURB) reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall performance and functionality of the equipment and the capability of the supplier to perform the contract.
6. The prospective bidder shall submit the following:
 - a) Quotation Form
 - b) Business Permit
 - c) BIR Tax Identification Number

Original Signed

CLARITO A. JIMENEZ

Chairperson

Bids and Awards Committee

Head, Monitoring and Adjudication Division