



Republic of the Philippines  
Office of the President

**Housing and Urban Development Coordinating Council**

**HOUSING AND LAND USE REGULATORY BOARD**

**Western Visayas Region Field Office**

**REQUEST FOR QUOTATION (RFQ)**

**RFQ-WVR-16-001**

**PURCHASE OF OFFICE SUPPLIES AND MATERIALS**

The Housing and Land Use Regulatory Board Western Visayas Region (HLURB-WVR) Field Office, through its Bids and Awards Committee, hereby requests you to submit the price quotation for the purchase of office supplies and materials.

The details of the project/activity/program in accordance with Section 52.1(b) of the Implementing Rules and Regulations of Republic Act No. 9184 are as follows:

- Name of Project: Supply and Delivery of Office Supplies & Materials
- Specification: (Pls. refer to attached Annex "A" for specification)
- Area of Delivery: HLURB - WVR, 2/Floor INJAP Building, Diversion 2011, Diversion Rd., B. Aquino Avenue, Mandurriao, Iloilo City
- Approved Budget for the Contract: Seventy Two Thousand (P72,000.00) pesos only
- Submission of Bids: Within seven (7) days from the date of posting of RFQ

Interested suppliers are required to submit copies of their PhilGEPS Registration Certificate, and duly accomplished Price Quotation Form (Annex "A").

Submission of quotation and required eligibility document is on or before 4:00 P.M. of February 23, 2016 at HLURB-WVR, 2/Floor INJAP Building, Diversion 2011, Diversion Road, B. Aquino Avenue, Mandurriao, Iloilo City.

For inquiries, you may contact us at TeleFax No. (033) 3216177 and (033) 5018202.

original signed

**ATTY. MELCHOR M. CALOPIZ**  
HLURB-WVR BAC Chairman

**PRICE QUOTATION FORM****ATTY. MELCHOR M. CALOPIZ**

BAC Chairman, HLURB-WVR

2/Flr., INJAP Bldg., Diversion 2011, Div. Rd.,

B. Aquino Avenue, Mandurriao, Iloilo City

Sir/Madam:

After having carefully read and accepted the terms and conditions and the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Quantity	Unit of Issue	Item Description	Price
2	pc	Adaptor, 10A 250V	
1	pc	Broom, soft tambo	
2	pair	Bookend, 7" aluminum	
3	pc	Calculator, 12 digits dual power	
25	pc	Correction Fluid	
25	pc	Correction Tape, 8m	
5	pc	Cutter, heavy duty	
1	pack	CD Sleeve, 100pcs/pack	
2	pouch	Detergent Powder, all purpose 1 kilo	
1	can	Disinfectant Spray, 500gms	
5	bot	Dishwashing Liquid, 250 ml	
5	jar	Dishwashing Paste, 350 grams	
6	pc	Doormat Cloth, 12" X 14"	
1	pc	Dust Pan big, non-rigid plastic	
20	pc	DVD-R, no case	
15	pc	Flash Drive, USB 3.0 8GB	
50	pc	Folder, hard green, long	
1	box	Index Card Box, 3" X 5" with cover	
1	can	Insecticide Aerosol, 600ml	
15	bulb	LED Light Bulbs, 18 watts	
1	pc	Magnifying Glass, 4" round	
5	box	Paper Fastener, metal, extra long	
20	cart	Printer Ink Cartridge ME 166, black	
20	cart	Printer Ink Cartridge 704, black	

10	cart	Printer Ink Cartridge 704, color	
5	cart	Printer Ink Cartridge Advantage 685, black	
3	cart	Printer Ink Cartridge Advantage 685, cyan	
3	cart	Printer Ink Cartridge Advantage 685, yellow	
3	cart	Printer Ink Cartridge Advantage 685, magenta	
10	bot	Printer Ink Refill 100ml, black	
5	bot	Printer Ink Refill 100ml, cyan	
5	bot	Printer Ink Refill 100ml, yellow	
5	bot	Printer Ink Refill 100ml, magenta	
10	bot	Printer Ink Refill T664, black	
5	bot	Printer Ink Refill T664, cyan	
5	bot	Printer Ink Refill T664, yellow	
5	bot	Printer Ink Refill T664, magenta	
12	cart	Printer Ink Toner TN1000	
1	kilo	Rags, all cotton, 7" diameter	
5	pc	Scissor, 7"	
1	pack	Scouring Pad, 5pcs/pack	
25	pc	Sign Pen, 0.5 black	
25	pc	Sign Pen, 0.7 Black	
3	pc	Soap, bathroom 90gms	
3	pc	Stapler, standard heavy duty	
1	bundle	Time Card, 100pcs/bundle	
2	bot	Toilet Bowl/Urinal Cleaner, 1000 ml	
1	pack	Toilet Deodorant Cake, 3pcs/pack	
5	roll	Trash Bag, plastic transparent, 10/pcs./roll	