



## REQUEST FOR QUOTATION

RFQ-CO-17-012

The Housing and Land Use Regulatory Board, through its Bids and Awards Committee, will undertake a Small Value Procurement for the **Conduct of Urine Drug Test of HLURB Central Office Employees** pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget for the Contract (ABC) of Sixty Six Thousand Pesos (Php66,000.00), inclusive of taxes, broken down as follows:

<b>Name of Project:</b>	Urine Drug Test for HLURB Central Office Employees
<b>Area of Delivery:</b>	Quezon City
<b>Description/ Specification:</b>	<ul style="list-style-type: none"><li>▪ Test shall be inclusive of:<ul style="list-style-type: none"><li>➢ Methamphetamine (Shabu)</li><li>➢ Cannabinoids (Marijuana)</li></ul></li><li>▪ Confirmatory Test shall be made for specimen samples found positive</li><li>▪ Test/s shall be made offsite within a period of six (6) months from July to December 2017</li><li>▪ Twenty (20) employees randomly selected shall be sent to the laboratory for testing</li><li>▪ Specimen bottles and other related materials shall be provided by the laboratory/testing facility</li><li>▪ Laboratory/testing facility must be located within Quezon City area, preferably within the vicinity of the Central Office</li><li>▪ Results will be reported/forwarded to HLURB monthly</li><li>▪ HLURB shall be billed monthly</li><li>▪ Payment shall be made thru check monthly with Tax Certificate/s (BIR Form Nos. 2306 and 2307)</li></ul>
<b>Approved Budget for the Contract (ABC):</b>	Sixty Six Thousand Pesos (Php66,000.00), inclusive of taxes
<b>Delivery Period:</b>	Testing shall be scheduled once a month for a period of six (6) months

Interested suppliers are requested to provide their PhilGEPS Registration Number and to attach together with their quotation, copy of their Mayor's/Business Permit, Income/Business Tax Return, Omnibus Sworn Statement and proof of DOH Accreditation.

The deadline for the submission of open quotations and eligibility documents is on or before **9:00am of 03 July 2017** at the General Services Section, 8/F Sunnymede I.T. Center, 1614 Quezon Ave., Brgy. South Triangle, Quezon City or at [ps\\_admin@hlurb.gov.ph](mailto:ps_admin@hlurb.gov.ph).

The HLURB assumes no responsibility whatsoever to compensate or indemnify supplier/s for any expenses incurred in the preparation and submission of proposals. The HLURB, likewise, reserves the right to reject any or all proposals found to be disadvantageous to the government.

For inquiries, you may contact **Ms. Mona Lisa U. Aguilar** at Telephone No. (02)924-3365.

**NERISSA M. SAN JOSE**

Procurement Section-Admin. Division