



REQUEST FOR QUOTATION

RFQ-CO-19-019-rep2

The Housing and Land Use Regulatory Board, through its Bids and Awards Committee, will undertake a Small Value Procurement for the **Supply and Delivery of Office Appliances** pursuant to Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project/activity/program are as follows:

- Name of Project:** *Supply and Delivery of Office Appliances*
- Area of Delivery:** HLURB Central Office, Quezon City
- Specifications:** Twelve (12) units of Refrigerator and Twelve (12) units of Microwave Oven
- Please refer to Technical Specifications attached as **"Annex A"**
- Approved Budget for the Contract:** Two Hundred Twenty Eight Thousand Pesos (Php228,000.00), inclusive of tax
- Delivery Period:** Seven (7) days from receipt of Purchase Order

Interested suppliers are requested to provide their PhilGEPS Registration Number and to attach together with their duly signed Price Quotation, copy of their Mayor's/Business Permit, Omnibus Sworn Statement and copy of product brochures.

The deadline for the submission of open quotation and eligibility documents is on or before **9:00AM of 16 December 2019** at the Procurement Section, 6/F HLURB Building, Kalayaan Ave., cor. Mayaman St., Diliman, Quezon City, or through E-mail address at ps_admin@hlurb.gov.ph.

The HLURB assumes no responsibility whatsoever to compensate or indemnify supplier/s for any expenses incurred in the preparation and submission of proposals. The HLURB, likewise, reserves the right to reject any or all proposals found to be disadvantageous to the government.

For inquiries, you may contact the **Procurement Section** via e-mail at ps_admin@hlurb.gov.ph.

FREDERICK ALLAN M. LIGSAY
Procurement Section - Admin. Division



Annex "A"

Supply and Delivery of Office Appliances

Technical Specifications

| | |
|------------------------|------------------------------------|
| Refrigerator: | |
| | 6 to 7.5 cu. ft. |
| | No Frost or Direct Cool Technology |
| | Single Door |
| | Big Freezer and Vegetable Box |
| Microwave Oven: | |
| | 20 Liters |
| | Sound On/Off |
| | Push Button Door Type |
| | Ceramic Enamel Interior |

hand