



REQUEST FOR QUOTATION

RFQ-CO-2020-001

The Housing and Land Use Regulatory Board will undertake a Small Value Procurement for **Catering Services for the Activity: "Cascading of HSAC Functions Under RA 11201" on 08-09 January 2020** in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184. The details of the project/activity/program are as follows:

Name of Project:	Catering Services for the Activity: "Cascading of HSAC Functions Under RA 11201" on 08-09 January 2020
Area of Delivery:	9/F HSAC Board Room, Kalayaan Ave. corner Mayaman St., Diliman, Quezon City
Specifications:	<ul style="list-style-type: none">▪ Max. number of participants: 120 (<u>The final number of participants shall be confirmed at least a day prior to the scheduled function date, which shall be the basis for the contract price</u>)▪ Two (2) am snacks▪ Two (2) pm snacks▪ Two (2) lunch, with rice, 3 viands (fish, meat and veggies) and dessert▪ Drinks (at least one (1) round of iced tea/juice for every meal and every snack
Approved Budget for the Contract:	Ninety-Six Thousand Pesos (Php96,000.00), inclusive of taxes
Delivery Period:	Two (2) days
Mode of Payment:	<ul style="list-style-type: none">▪ No downpayment, send bill▪ Bid price inclusive of all taxes and charges

Interested providers/suppliers are requested to provide their PhilGEPS Registration Number and to attach together with their quotation, copy of their Mayor's/Business Permit and Omnibus Sworn Statement.

The deadline for the submission of open quotations and documentary requirements is on or before **8:00am of 07 January 2020** at the *Procurement Section*, 6/F HLURB Bldg, Kalayaan Ave. corner Mayaman St., Diliman, Quezon City or at email address ps_admin@hlurb.gov.ph.

The HLURB assumes no responsibility whatsoever to compensate or indemnify supplier/s for any expenses incurred in the preparation and submission of proposals. The HLURB, likewise, reserves the right to reject any or all proposals found to be disadvantageous to the government.

For inquiries, you may contact **Ms. Imelda E. Lariosa, OIC-General Services Division** or the undersigned at Mobile No. 09219333445.

(original signed)
FREDERICK ALLAN M. LIGSAY
Procurement Section