

**Report on the Aging of Cash Advance**


**Schedule of Advances to Officers and Employees  
As of November 30, 2012**

Agency: **HOUSING AND LAND USE REGULATORY BOARD**  
Agency Code: **AO 79**


Account Title: **Advances to Officers & Employees**  
Account Code: **148**

NAME	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No.	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Travel and Special Purposes									
1. Local Travel									
Ortiz-Reyes, Grace	HOA Mediation Training	1089408	11/28/2012	2,780.00	2,780.00				
Villanueva, Chona	HOA Mediation Training	1089409	11/28/2012	2,780.00	2,780.00				
<b>Sub-total</b>				<b>5,560.00</b>	<b>5,560.00</b>	-	-	-	
2. Special Activities/Projects									
Fajardo, Ana Olivia B.	CA for CLUP contractals	1089272	11/5/2012	21,554.00	21,554.00				
Galvez, Ma. Theresa	CA for CLUP contractals	1089399	11/27/2012	41,983.69	41,983.69				
Galvez, Ma. Theresa	CA for HOA contractals	1089407	11/29/2012	27,014.32	27,014.32				
Galvez, Ma. Theresa	CA for CLUP contractals	1089413	11/29/2012	31,713.41	31,713.41				
Maranao, Prescilla M.	CA for HOA contractals	1089332	11/19/2012	34,244.55	34,244.55				
Marano, Prescilla	CA for CLUP contractals	1089406	11/29/2012	56,136.79	56,136.79				
Marano, Prescilla	CA for CLUP contractals	1089422	11/29/2012	54,218.71	54,218.71				
Monterde, Rowena	CA for HOA contractals	1089326	11/16/2012	62,816.75	62,816.75				
Monterde, Rowena	CA for CLUP contractals	1089370	11/21/2012	28,695.65	28,695.65				
Pacheco, Fenita	Cash advance for postage	1089302	11/13/2012	35,000.00	35,000.00				
Roldan, Myrna	Cash advance for postage	1089368	11/21/2012	35,000.00	35,000.00				
Roldan, Myrna	CA for HOA contractals	1089418	11/28/2012	86,505.33	86,505.33				
Roldan, Myrna	CA for CLUP contractals	1089423	11/29/2012	8,519.32	8,519.32				
Sumague, Cristina	CA for CLUP contractals	1089329	11/19/2012	44,347.83	44,347.83				
Sumague, Cristina	CA for CLUP contractals	1089412	11/29/2012	32,727.27	32,727.27				
Valledor, Nedie	CA for CLUP contractals	1089295	11/9/2012	74,398.07	74,398.07				
Valledor, Nedie	CA for CLUP contractals	1089353	11/20/2012	75,426.68	75,426.68				
Valledor, Nedie	CA for HOA contractals	1089410	11/29/2012	52,814.22	52,814.22				
Valledor, Nedie	CA for CLUP contractals	1089411	11/29/2012	75,978.19	75,978.19				
<b>Sub-total</b>				<b>879,094.78</b>	<b>879,094.78</b>	-	-	-	
<b>TOTALS</b>				<b>884,654.78</b>	<b>884,654.78</b>	-	-	-	

Certified Correct:

  
**MARIZEL B. CORREOS**  
Chief Accountant

Approved by:

  
**ANTONIO M. BERNARDO**  
Chief Executive Officer and Commissioner