

**Report on the Aging of Cash Advance**

**Schedule of Advances to Officers and Employees**


As of October 31, 2012

Agency : **HOUSING AND LAND USE REGULATORY BOARD**  
 Agency Code: **AO 79**


Account Title: **Advances to Officers & Employees**  
 Account Code: **148**

NAME	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No.	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
Advances for Travel and Special Purposes									
1. Local Travel									
Celo, Susan P.	COA Seminar 10/16-19	1089193	12-Oct	6,973.44	6,973.44				liquidated 11/9
Balisnomo, Eva B.	COA Seminar 10/16-19	1089195	12-Oct	4,724.00	4,724.00				liquidated 11/9
Lelis, Noreen A.	COA Seminar 10/16-19	1089196	12-Oct	4,874.00	4,874.00				liquidated 11/9
Seva, Arminda M.	COA Seminar 10/16-19	1089197	12-Oct	4,924.00	4,924.00				liquidated 11/9
<b>Sub-total</b>				<b>21,495.44</b>	<b>21,495.44</b>	<b>-</b>	<b>-</b>	<b>-</b>	
2. Special Activities/Projects									
Francisco, Lualhati	Medicine Supplies	956752	18-Oct	10,000.00	10,000.00				
Galvez, Ma. Theresa	CLUPZero Backlog	1089249	25-Oct	25,201.30	25,201.30				
Galvez, Ma. Theresa	HOA Special project	1089250	25-Oct	25,953.00	25,953.00				
Monterde, Rowena	HOA Special project	1089254	25-Oct	56,932.01	56,932.01				
Moyo, Mark Joseph	HOA Special project	1089261	30-Oct	81,020.23	81,020.23				
Moyo, Mark Joseph	CLUPZero Backlog	1089264	30-Oct	9,794.22	9,794.22				
Pacheco, Fenita	Postal/Mailing	1089118	26-Sep	35,000.00		35,000.00			liquidated 11/9
Pacheco, Fenita	CLUPZero Backlog	1089177	5-Oct	360.00	360.00				refunded 11/9
Roldan, Myrna	Postal/Mailing	1089095	26-Sep	35,000.00		35,000.00			liquidated 11/9
Roldan, Myrna	HOA Special project	1089175	5-Oct	0.17	0.17				refunded 11/9
Sumague, Cristina	CLUPZero Backlog	1088765	1-Aug	17,540.00			17,540.00		liquidated 11/9
Sumague, Cristina	HOA Special project	1089171	4-Oct	52,500.00	52,500.00				
Sumague, Cristina	HOA Special project	1089240	23-Oct	52,467.00	52,467.00				
Sumague, Cristina	CLUPZero Backlog	1089246	25-Oct	45,000.00	45,000.00				
Sumague, Cristina	CLUPZero Backlog	1089247	25-Oct	44,573.25	44,573.25				
Sumague, Cristina	HOA Special project	1089248	25-Oct	49,565.22	49,565.22				
Valledor, Nedie	CLUPZero Backlog	1089179	8-Oct	28,500.00	28,500.00				
<b>Sub-total</b>				<b>569,406.40</b>	<b>481,866.40</b>	<b>70,000.00</b>	<b>17,540.00</b>	<b>-</b>	
<b>TOTALS</b>				<b>590,901.84</b>	<b>503,361.84</b>	<b>70,000.00</b>	<b>17,540.00</b>	<b>-</b>	

Certified Correct:

  
**MARIZEL B. CORREOS**  
 Chief Accountant

Approved by:

  
**ANTONIO M. BERNARDO**  
 Chief Executive Officer and Commissioner