



Housing and Land Use Regulatory Board
 Expanded National Capital Region Field Office
 6th Floor, Sunnymede IT Center,
 1614 Quezon Avenue, South Triangle, Quezon City

APPLICATION FOR CLEARANCE TO MORTGAGE

_____ Date

The Regional Officer
 Expanded National Capital Region Field Office
 HOUSING AND LAND USE REGULATORY BOARD
 6th Floor, Sunnymede IT Center,
 1614 Quezon Avenue, South Triangle, Quezon City

Sir:

Pursuant to Section 18 of P.D. 957, the undersigned respectfully applied for a clearance to mortgage (No. of Lots/Units) lots/units in _____ located at _____ (Subdivision/ Condominium) with an area of _____ square meters covered by Transfer / Condominium Certificate of Titles Nos. *(Excluding road lots and open space)*

(use additional sheet if necessary)

Attached herewith are the following:

1. Two (2) copies of Affidavit of owner/mortgagor [PRLS.0007-B.01]
2. Two (2) copies of Affidavit of mortgagee bank [PRLS.0007-A.01]
3. One (1) Certified True Copy of Titles and list of titles to be mortgage

I can be reached at :

Address :

Telephone No. :

Or through my representative: _____

Name

Address :

Telephone No. :

Very truly yours,

(Printed Name and Signature)

(Designation/Position)

SUBSCRIBED AND SWORN to before me this ____ day of 20__ in the City/Province of _____, affiant exhibited to me his/her Residence Certificate No. _____ issued at _____ on _____ 20_____.

Notary Public

Doc. No. : _____
Page No. : _____
Book No. : _____
Series of : _____