



Republic of the Philippines  
Office of the President

Housing and Urban Development Coordinating Council  
**HOUSING AND LAND USE REGULATORY BOARD**

**HLURB MEMORANDUM CIRCULAR NO. D2-C**  
**Series of 2015 ( MAY 28, 2015)**

**TO : ALL CONCERNED**

**FROM : THE COMMISSIONER AND CHIEF EXECUTIVE OFFICER**

**SUBJECT : CERTIFICATE OF REGISTRATION OF DEALERS, BROKERS  
AND SALESPERSONS AS ACCOUNTABLE FORM**

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The Certificate of Registration of dealers, brokers and salespersons being issued by the Housing and Land Use Regulatory Board in implementing Sections 11 and 12 of Presidential Decree No. 957 is classified as an accountable form that is required to be pre-numbered and may only printed by a recognized government printer (RGP). Pursuant hereto, a standard form for the certificate of registration is hereby adopted, copy of which is hereto attached as Annex A.

In accordance with the approved guidelines on procuring printing services for accountable forms, the HLURB-Central Office shall procure and engage the printing services of the RGP. All Regional Field Offices (RFOs) shall not engage the services of any private entity to print these certificates of registration and are instructed to timely requisition the General Services Division for the replenishment of their inventory of certificate of registration as procured from the RGP.

For strict compliance and implementation.

**ANTONIO M. BERNARDO**  
Commissioner and Chief Executive Officer



# ANNEX A

Republic of the Philippines  
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## CERTIFICATE OF REGISTRATION NO.

**BE IT KNOWN THAT:**

Is registered as a **REAL ESTATE** \_\_\_\_\_ and is authorized to practice real estate service with respect to any project required by law to be registered with the Housing and Land Use Regulatory Board, pursuant to Sections 11 and 12 of Presidential Decree No. 957, otherwise known as "The Subdivision and Condominium Buyers' Protective Decree", subject to such terms and conditions as may be promulgated by the Housing and Land Use Regulatory Board.

Given this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ in \_\_\_\_\_, Philippines.

O.R. No. : \_\_\_\_\_  
Date : \_\_\_\_\_  
Amount : \_\_\_\_\_  
T.I.N : \_\_\_\_\_

(Form Serial No.)